

OWEN COUNTY PUBLIC LIBRARY BOARD MEETING MINUTES

The Owen County Public Library Board of Trustees met in regular session on August 18, 2020.

Trustees in attendance were Cobb, Taylor, Ashcraft, and Petzinger. Librarian Chancery and Assistant Librarian Clifton were also present. Mr. Sam Waninger from the accounting firm of Craft, Waninger, Noble & Co. was also in attendance. President Petzinger called the meeting to order at 9:35 A.M. A motion to approve the minutes from July was made by President Petzinger. Trustee Taylor seconded the motion. All voted aye. There were no public comments

FINANCIAL/DISBURSEMENTS

The general operating account and fund balance were reviewed and discussed. The profit/loss previous year comparison was reviewed. The reconciliation detail and summary were discussed. There were no unusual disbursements. The library's credit card account was reviewed. Trustee Taylor made the motion to approve the reports. It was seconded by Petzinger. All voted aye.

REGIONAL LIBRARIAN REPORT

The United for Libraries Virtual Conference was held August 4-6. The sessions were recorded and will be available for a year. The American Library Association has a Covid-19 recovery website. A webinar is available to help replace employees. The KDLA website spotlight is on Ask a Librarian.

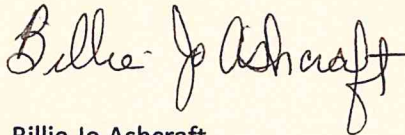
LIBRARIAN REPORT

Patrons have started coming to the library again. Overdrive and Hoopla are being utilized. 295 patrons used the Wi-Fi. 166 records were added. A proposal to offer free tutoring was presented by Denise Humphries. All protocols for Covid-19 will be followed. There is no cost. Librarian Chancery stated that the library will return to normal hours on September 1, 2020 and the part-time employees will return to work. The annual report is almost complete.

BUSINESS

Mr. Waninger presented the audit of the library. There were no problems or discrepancies. Trustee Taylor made a motion to accept the audit and it was seconded by Petzinger. All voted aye. After discussion of interest rates, it was decided to renew the Certificate of Deposit for 24 months. Trustee Petzinger made the motion and it was seconded by Trustee Cobb. All voted aye. Librarian Chancery submitted her resignation effective September 11, 2020. After discussion, the Trustees made the decision to hire Assistant Librarian Clifton as Interim Director and increase her salary to Library Director effective immediately. Trustee Petzinger made the motion and it was seconded by Trustee Cobb. All voted aye. All bank accounts will be changed to allow Librarian Clifton to conduct business. A motion to adjourn at 10:40 A.M. was made by Trustee Cobb and seconded by Trustee Taylor. All voted aye. The next meeting will be September 15, 2020 At 9:30 A.M.

Respectfully submitted,



Billie Jo Ashcraft