

OWEN COUNTY PUBLIC LIBRARY BOARD MEETING MINUTES

The Owen County Library Board of Trustees met in regular session on Tuesday, February 20, 2024.

Call to Order

President Petzinger called the meeting to order at 9:35 a.m. Attending the meeting were Rachele Cobb, Mark McMillen, Wes Petzinger, Martha Hamilton, Library Director Cyndi Clifton and Assistant Director Kim Hunter. Glenn Manns was absent.

Public Comment

There were no public comments.

Approval of minutes

Trustee Petzinger made a motion to approve the minutes for January. Trustee McMillen seconded. All voted aye.

Financial Reports and Disbursements

The general operating account and the reconciliation details were reviewed as well as the credit card expenses for the month. Director Clifton said the fraudulent credit card expenses were credited. She also reported that we have had more income and fewer expenses than at same time last year. All expenses were in line with the approved budget. Trustee Petzinger made the motion to approve the Financial Report. Trustee Cobb seconded. All voted aye.

Library Statistics

On the Library Statistics Report for January, we had 2340 patrons who used all library services. 38 programs were held with 511 participants. Public computer users numbered 374. The website had 1011 hits. Circulation was 7646. Inter-library loans numbered 75 for the month. The Director reported we only have \$1100 remaining in budget for Hoopla. We may need to budget more for this service next year.

Regional Librarian Report KDLA

KDLA has announced the quarterly new trustee training will be Wednesday, February 21, at 10:00 a.m. eastern time. The Library Legislative Day was February 15. The Lexington Public Library and KDLA are partnering to sponsor a Job Fair Initiative during National Library Week. Public libraries can register to get access to the materials. Registration is open for the Kentucky Public Library Association Conference in Owensboro on March 20-22. Kim, Kaileigh, and Cyndi will attend this.

Library Director's Report

Book Return Unit – The new unit is scheduled to arrive soon and will be installed by Jon Figgins.

Legislative Update – HB150 relating to Ad Valorem taxes is now in Appropriations and Revenue Committee and is being watched closely by our advocacy group.

Patron matter – A patron has been temporarily banned from library for a bed bug issue. The matter is being closely monitored by the director who is hopeful it can be resolved soon. This problem has been on-going for 2 years.

Business

Policy Review

Public Comment Section –Director Clifton incorporated the comments from last month’s meeting into the Public Comment Section. After this second reading of the section, Trustee Hamilton made the motion to accept it. Trustee Petzinger seconded. All voted aye.

Safe Child Policy – This policy was last reviewed in 2016. The Board reviewed, and no changes were needed. Trustee Petzinger made to keep this policy as is. Trustee Cobb seconded. All voted aye.

The next scheduled meeting will be Tuesday, March 19, 2024, at 9:30 at the Owen County Public Library. Trustee Hamilton made a motion to adjourn. Trustee McMillen seconded. All voted aye. The meeting was adjourned at 10:11 a.m.

Respectfully submitted by:

Martha Hamilton, Secretary