

## OWEN COUNTY PUBLIC LIBRARY BOARD MEETING MINUTES

The Owen County Library Board of Trustees met in regular session on June 15, 2021. Trustees in attendance were Cobb, Taylor, Quiroz, Ashcraft, and Petzinger. Also in attendance was Librarian Clifton. Mark McMillian, the new Trustee, was also present. President Petzinger called the meeting to order at 9:36 A.M. Trustee Taylor made the motion to approve the minutes from May 2021. Trustee Quiroz seconded. All voted aye. There were no public comments.

### FINANCIAL/DISBURSEMENTS

The general operating account and the reconciliation detail were reviewed. There were no unusual disbursements. The credit card reconciliation was reviewed. The income and expense statement were discussed. Ky. American Water paid their taxes. Our revenues are still above our expenses. Trustee Petzinger made the motion to accept the reports. Trustee Quiroz seconded. All voted aye.

### LIBRARY STATISTICS

There were 4,680 patrons that used all the services of the library. Nineteen programs were held with 1,269 patrons attending. Overdrive and Hoopla are continuing to do well. Attendance at the Library is increasing. Wi-Fi and computer usage is remaining steady. The meeting rooms are open with Covid protocol. Website visits are increasing.

### REGIONAL LIBRARIAN REPORT

The subject for June 2021 was focused on setting tax rates and the legal requirements after the tax rate is set. The adopted tax rate must be set within 45 days of the Kentucky Revenue Cabinet's certification and by September 15. The certification must be filed with the Fiscal Court, KDLA, and the County Clerk and be kept on file at the library.

### LIBRARIAN REPORT

Librarian Clifton reported that Mark McMillian has been appointed as the new trustee. The library was been busier this past month. The summer reading program is in full swing. The in- person programs are going well. Attendance is low, but the numbers should increase. The Bookmobile project is progressing. Becky Doolin, our outreach person and Librarian Clifton are going to neighboring libraries to look at their bookmobiles. The cost to renovate the vehicle is less than \$20,000.00. Our library has joined several other libraries for a commercial promoting libraries. These will air on WLEX 18. The cost is \$750.00. Librarian Clifton will evaluate the benefit and decide whether or not to participate next year. A board meeting calendar for 2021-2022 was presented. The trustees liked the idea. NO vote was required.

### BUSINESS

The first item of business was the disposal of surplus materials. Our microfilm machine and all of its parts have been replaced. Trustee Taylor made the motion for disposal according to the policy. Trustee Petzinger seconded. All voted aye.

The second item of business was our policy on masks. After discussion, Trustee Petzinger made the motion to rescind the mask policy as of today, June 15, 2021. Trustee Taylor seconded. All vote aye.

The third item of business was contracting an audit firm. Trustee Petzinger made the motion to accept the proposal from Craft, Waninger, Noble & Company. Trustee Cobb seconded. All voted aye. The cost remains the same.

Trustee Quiroz made the motion to adjourn at 10:13 A.M. Trustee Cobb seconded. All voted aye.

The next scheduled meeting is July 20, 2021 at 9:30 A.M.

Respectfully submitted



Billie Jo Ashcraft