

OWEN COUNTY PUBLIC LIBRARY BOARD MEETING MINUTES

The Owen County Library Board of Trustees met in regular session on April 19, 2023.

Call to Order

President Wes Petzinger called the meeting to order at 9:33 am. Attending the meeting were Wes Petzinger, Rachele Cobb, Glenn Manns, Mark McMillen, Mimi Quiroz (via Zoom), Library Director Cyndi Clifton and Assistant Director Kim Hunter.

Approval of minutes

Trustee Petzinger made the motion to approve the minutes from the March 2023 meeting, trustee Quiroz seconded. All voted aye.

Public Comment

There were no public comments.

Financial Reports and Disbursements

The general operating account and the reconciliation detail were reviewed as well as the credit card expenses for the month. All of the expenses were in line with the approved budget with no abnormalities.

Trustee Petzinger made the motion to approve the Financial Report, Trustee Cobb seconded. All voted aye.

Library Statistics

On the Library Statistics for March 2023, we had 3225 patrons that used all Library services. 57 programs were held with 1198 participants. Public computer users were 488. The website had 1199 hits. Check Ins/Outs and renewals were 7960 for the month.

Regional Librarian Report KDLA

This month's KDLA report included news of a new Grants Coordinator, the resignation of the State Data Coordinator, the annual ALA Conference, and a Summer Reading grant that is available.

Librarian's Report

Certificate of Deposit – Clifton informed the group she renewed a CD that matured April 14th and, per our decision from last month, added \$ 100,000.00 to the balance. The CD has a 15 month term and a 4.00% rate.

Roof Update – The shingles have been purchased and delivered to the library. We are waiting for warmer weather to get those installed.

Historic Walking Tour – Bonnie is coordinating a walking tour in conjunction with the first Food Truck Friday of the year. That will take place on May 5th.

Business Items

Trustee discussion – The three interested candidates were discussed at length. At the end of the discussion, Trustee Manns made the motion to list Wes Petzinger and Lauren Keith on the nomination form for Wes' vacant seat; Trustee Quiroz seconded the motion. All voted aye. Additionally, Trustee McMillen made the motion to list Martha Hamilton and Loren Curtis on the nomination form for Mimi's vacant seat; Trustee Manns seconded the motion. All voted aye.

Director Clifton will submit the nominations to KDLA who will then forward to our County Judge Executive, Stuart Bowling for a decision.

Budget discussion – Director Clifton presented two salary increase scenarios suggested by our Accountant Kelley Gamble. There was a calculation for a 5% increase and also a calculation for a 6% increase. After some discussion, the board wanted to give as much as possible to the staff for the great job they continue to do for our community. Additionally, Director Clifton recommended a lump sum increase for Assistant Director Hunter since she had not received an increase since being appointed to her new position.

Trustee Cobb made the motion to give Hunter the recommended increase as well as giving the remaining staff a 6% increase; both beginning on July 1st. Trustee Petzinger seconded the motion. All voted aye.

Trustee Petzinger made the motion to adjourn at 10:50 am and Trustee Manns seconded. All voted aye.

The next schedule meeting will be May 16, 2023 at 9:30 am at the Owen County Public Library.

Respectfully submitted by:

A handwritten signature in black ink that reads "Cyndi Clifton". The signature is written in a cursive, flowing style.

Cyndi Clifton (in trustee Quiroz's absence)