

OWEN COUNTY PUBLIC LIBRARY BOARD MEETING MINUTES

The Owen County Library Board of Trustees met in regular session on Tuesday, August 13, 2024

Call to Order

President Petzinger called the meeting to order at 9:37 a.m. Attending the meeting were Glenn Manns, Mark McMillen, Wes Petzinger, Library Director Cyndi Clifton, and Assistant Director Kim Hunter. Martha Hamilton and Rachele Cobb were absent.

Public Comment

There were no public comments.

Approval of minutes

Trustee Petzinger made a motion to approve the minutes for July. Trustee Manns seconded. All voted aye.

Financial Reports and Disbursements

The general operating account and the reconciliation details were reviewed as well as the credit card expenses for the month. All expenses were in line with the approved budget. Trustee Petzinger made the motion to approve the Financial Report. Trustee McMillen seconded. All voted aye.

Library Statistics

On the Library Statistics Report for July 2024, we had 2320 patrons who used all library services. 27 programs were held with 351 participants. Public computer users numbered 376. The website had 1041 hits. Circulation was 6285. Inter-library loans numbered 63 for the month, and Hoopla/Overdrive had 656 users. There were 14 adult education appointments.

Regional Librarian Report KDLA

There is a new State Data Coordinator. Dr. Bobbie Augspurger will be working with the annual report submissions, statistics, and technology topics.

The KDLA Virtual Trustee Orientation will be held today, August 13th at 5 p.m.

There is a training session offered with Jay McChord in September.

Librarian's Report

Summer Reading Program – The Summer Reading Program has ended. The grand prize drawings were held on July 31st.

Conference Grant Received – Cyndi and Kim are planning to attend a conference in September; the cost is approximately \$ 3,000. Cyndi applied for a grant to help offset the cost and was notified the library would be receiving \$ 2,660 toward the cost of the trip.

September is Library Card Sign-up Month

Potential Partnership with OC Public Transit – Dan Brenyo from Owen County Public Transit approached Cyndi about a possible partnership that would make rides available for Owen County citizens who do not have transportation and cannot be served by our Outreach Program. Dan will research the options available with regard to funding.

Tax Rate Presentation to Fiscal Court – The director will make a presentation to the Fiscal Court on August 13, concerning our tax rate and highlights of the year for OCPL.

Business Items

Tax Rate Approval – The tax rate packet was reviewed. Cyndi discussed that she approached Kelley Gamble about his thoughts on the rate and both agree there is no need to take an increase this year, the compensating rate will provide us with adequate funding. Trustee Petzinger made a motion to take the compensating rate for the 2024-25 fiscal year, Trustee Manns seconded. All voted aye.

Annual Report Review – The Annual Report was sent to the trustees with the packet for this meeting. Cyndi asked if anyone had questions relating to the data stated in the report. There were no questions. Trustee Manns made a motion to accept the report as written, Trustee Petzinger seconded. All voted aye.

Donation Discussion -

- **Music Collection** – Cyndi reminded the trustees that a music collection had been left to the library in Robert Nixon's will. Over the past months, Cyndi has been working with Gerald Kemper, executor of the estate, to find a suitable home for the collection. Since Mr. Nixon and Mr. Kemper wanted the collection to remain intact, there was no way to house it at our library. Mr. Kemper reached out to Transylvania University and the University of Louisville and both would like to own the collection jointly. Trustee McMillen made a motion to transfer the collection to the colleges, Trustee Petzinger seconded. All voted aye.
- **Vehicle donation** – Cyndi informed the group that Ms. Gene Allen Thomas has a vehicle she would like to donate to the library. The vehicle belonged to her mother, Martha Thomas. Martha gave the vehicle to Gene Allen upon her death but asked Gene Allen to give the vehicle to the library when she no longer needed it.

The vehicle is a 1994 Mercury Sable with 63,000 miles. The board agreed that the library did not need another vehicle and discussed the possibility of selling the vehicle as is. Trustee Manns made a motion to accept the vehicle and sell it once it was in our possession, Trustee McMillen seconded. All voted aye.

Cyndi will work with Ms. Thomas to get the vehicle transferred to the library next week. Once the library receives a title with the library's name listed, the vehicle will be placed for bid as is.

Land Acquisition Discussion – County Judge Executive Todd Woodyard reached out to Cyndi a few weeks ago asking if the library would consider purchasing the land adjacent to the library property and use it for soccer fields for the Parks and Recreation Soccer League. Cyndi told Woodyard she would need to present the request to the board. In the meantime, Cyndi did some research and called Frankfort to see if this was possible in the event the trustees decided to move forward with the


purchase. The library's Regional Consultant, Chris Bischoff, referred Cyndi to Kentucky Constitution Section 180 relating to taxing districts. That language states that taxing districts must use their funding for the purpose for which it was collected. We collect tax revenue for library services and therefore our funding must be spent on library services. Bischoff stated that soccer fields were not library services and he was not aware of any library in the state of Kentucky that owned sporting facilities.

For that reason, the topic was not considered further. Cyndi will meet with Woodyard to inform him of the constitutional language preventing us from any further action on this topic.

The next scheduled meeting will be Tuesday, September 17, 2024, at 9:30 at the Owen County Public Library. Trustee Petzinger made a motion to adjourn. Trustee McMillen seconded. All voted aye. The meeting was adjourned at 10:49 a.m.

Respectfully submitted by:

Cyndi Clifton due to Secretary Hamilton's absence

 president 9/17/24