

OWEN COUNTY PUBLIC LIBRARY BOARD MEETING MINUTES

The Owen County Library Board of Trustees met in regular session on December 20, 2022.

Call to Order

President Wes Petzinger called the meeting to order at 9:36 am. Attending the meeting were Wes Petzinger, Rachele Cobb, Glenn Manns, Mark McMillen, Mimi Quiroz (via Zoom) and Library Director Cyndi Clifton.

Approval of minutes

Trustee Petzinger made the motion to approve the minutes from the November 2022 meeting, trustee Manns seconded. All voted aye.

Public Comment

There were no public comments.

Financial Reports and Disbursements

The general operating account and the reconciliation detail were reviewed as well as the credit card expenses for the month. All of the expenses were in line with the approved budget with no abnormalities.

Trustee Petzinger made the motion to approve the Financial Report, Trustee Cobb seconded. All voted aye.

Library Statistics

On the Library Statistics for November 2022, we had 2264 patrons that used all Library services. 43 programs were held with 654 participants. Public computer users were 344. The website had 992 hits. Check Ins/Outs and renewals were 5548 for the month.

Regional Librarian Report KDLA

This month's KDLA report was a calendar of events for 2023.

Librarian's Report

Strategic Plan – The second draft of the plan should be ready for Board review at the January meeting.

Bookmobile – The lift has been removed and the bookmobile will go to Frankfort mid-January to have the shelving installed.

Business Items

Smoke Free Policy – The policy was reviewed and the trustees made recommendations. Cyndi will draft a revised policy and present it at next month's meeting.

Closed Session –

Trustee Petzinger made the motion to go into closed session at 10:11 a.m. Trustee Manns seconded.

Closed session ended at 10:38 a.m. No action was taken during that time.

Trustee Petzinger made a motion to fill the currently vacant Assistant Director position on a timeline Director Clifton deems appropriate. Trustee Manns seconded. All voted aye.

Trustee Manns made the motion to adjourn at 10:46 am and trustee Petzinger seconded. All voted aye.

The next schedule meeting will be January 17, 2023 at 9:30 am at the Owen County Public Library.

Respectfully submitted by:

A handwritten signature in black ink that reads "Cyndi Clifton". The signature is written in a cursive, flowing style.

Cyndi Clifton (in trustee Quiroz's absence)