

## OWEN COUNTY PUBLIC LIBRARY BOARD MEETING MINUTES

The Owen County Library Board of Trustees met in regular session on Tuesday, March 17, 2026.

### **Call to Order**

Vice-President Cobb called the meeting to order at 9:34 a.m. Attending the meeting were Mark McMillen, Rachael Cobb, Assistant Director Kim Hunter, and Director Cyndi Clifton. Martha Hamilton and Wes Petzinger attended via Zoom. Glenn Manns was absent.

### **Public Comment**

There were no public comments.

### **Approval of minutes**

Trustee Cobb made a motion to approve the minutes for February. Trustee McMillen seconded. All voted aye.

### **Financial Reports and Disbursements**

The general operating account and the reconciliation details were reviewed as well as the credit card expenses for the month. All expenses were in line with the approved budget. We need approximately \$75,000 more in tax money to meet the budget. Trustee Hamilton made the motion to approve the Financial Report. Trustee Cobb seconded. All voted aye.

### **Library Statistics**

On the Library Statistics Report for February, we had 1808 patrons who used all library services. 40 programs were held with 941 participants. Public computer users numbered 220. The website had 889 hits. Circulation was 4602. Inter-library loans numbered 39 for the month, and Hoopla/Overdrive/Kanopy had 743 users.

### **Regional Librarian Report KDLA**

The Kentucky Arts Council is celebrating National Poetry Month by having Kathleen Driskell, current Poet Laureate, and previous Poet Laureates available for in-person or virtual readings/talks. Book discussion kits are also available. KDLA will offer Mental Health Aid training at Perry County Public Library on April 13.

### **Librarian's Report**

**Gutter Maintenance** – A repairman stopped by the library to assess the situation. He said there is no solution. Although our gutters are small (5”), the icing problem would also occur with 6” gutters. He is aware of heat strips for gutters, but he has no experience with those.

**Flooring Project** – This project has been scheduled for April 24-27 which is a Friday, Saturday and Monday.

**Trustee Vacancies** – One new application has been turned in. We now have 2 applications. We continue to advertise on social media. Our recommendations need to be made at April meeting.

**Sewer Issue** – The sewer issue has been resolved. Permanent repairs will be made in the summer. Rod Cammack will create a new, clean-out area in the yard with a valve. The approximate cost is \$5000.

**Summer Reading** – The team is on schedule. The performers have been scheduled.

**Assistant Director Report**

Our Assistant Director reported the theme for summer reading will be Dinosaurs: Unearth a Story. They will incorporate America's 200<sup>th</sup> Birthday and genealogy into the program as well. Another GED student plans to test tomorrow. The instructor is working with three students who are close to the testing phase. The puzzles continue to be popular with patrons.

**Business**

**Storage Unit Discussion/Approval**

OCPL needs storage space. The cost for a unit, which would also probably need sitework, is prohibitive. The storage facility across the highway rents 10' x 10' units for \$60 a month. The location could be used for decorations and program supplies. Our security cameras pick up the unit. We would also need to purchase shelving units. Trustee Hamilton made a motion to rent a unit. Trustee McMillen seconded. All voted aye.

**Director Review**

The Director gave the Board directions on its responsibility concerning evaluations and salaries. Then she and the Assistant Director left the room. The Board gave the director the highest mark in all categories of the evaluation document. Trustee Petzinger made the motion to give the Director a 7% raise for the 2026-2027 fiscal year. Trustee McMillen seconded the motion. All voted aye.

The next meeting will be held on April 21, 2026, at 9:30 a.m. at OCPL. Trustee Hamilton made a motion to adjourn the meeting. Trustee McMillen seconded. All voted aye. The meeting was adjourned at 10:29 a.m.

Respectfully submitted by:  
Martha Hamilton, Secretary



4/21/26