

## OWEN COUNTY PUBLIC LIBRARY BOARD MEETING MINUTES

The Owen County Library Board of Trustees met in regular session on November 16, 2021.

### 1. Call to Order

Was made by President Wes Petzinger at 9:40 am., and Trustee Cobb second it. Attendants to this meeting were Wes Petzinger, Rachel Cobb, Mark McMillen, Mimi Quiroz and Library Director Cyndi Clifton.

### 2. Approval of minutes

Trustee Petzinger made the motion to approve the minutes from October 19, 2021, trustee Cobb seconded. All voted aye.

### 3. Public Comment

There were no public comments.

### 4. Financial/Disbursements

The general operating account, the reconciliation detail, as well as the credit card reconciliation were revised. A faucet in the building was replaced. In addition, on the Statement of Financial Income and Expense, good news are that, we have more tax revenue in all categories than last year, except interest. We had an increase on the Electronic Resources because in the past LibSynergy was paid twice a year instead of yearly. Programming have increased. They used the Credit card to pay for new Christmas decorations. They also got earbuds to give away in programming. Librarian Cyndi also took her Grant Writing class. We also had our First Tax Check with more than expected. Everything else looks good. Trustee Petzinger made the motion to approve the Financial Report, Trustee Mc Millan seconded. All voted aye.

### 5. Library Statistics

According to Library Statistics report, this month October 2021, the Library had 2,354 patrons that used all services provided by the Library. There were 33 programs held with 599 participants. Computer users were 262. Visitors 763 and, website had 1133 and, 389 calendars printed. Check Ins/Outs and renewals totaled 5360. The meeting rooms are still open to public using Covid-19 protocol and are starting new programs for the fall.

### 6. Regional Librarian Report

This month's KDLA topic was Advocacy there is a webinar available. Advocacy is an important responsibility of library administrators, leaders, and citizens. For the Summer Reading 2022, they have sent already the categories and graphics, supplies. KDLA is also updating their Sample Policy Page.

### 7. Librarian's Report

Library Director Clifton reported that the she and Becky took the Bookmobile to Frankfort to the Contractor and will be ready within 4-6 weeks. She also applied for the RC Durr Grant to pay for what

the Bookmobile needs. We have a new app called Kanopy App; the content is also educational and would be a great service for the community in general. She also applied for the ARPA Grant that will be use to upgrade iPad for juvenile areas and additional seating. All preparations for Fine Free Policy were completed. The Notable programs made at the Library site, will attract and service the community with the Mammogram Mobile Bus, Medicare Review, Blood Drive and Christmas Extravaganza.

## 8. Business

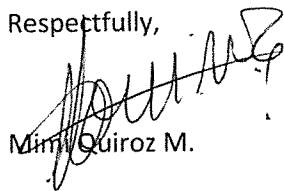
### a. Policy Review/Approval

The Fiscal Responsibility Policy, Investment Policy and Open Records Policy were presented as a group; the three policies were revised, discussed and approved by all members that attended.

Trustee Petzinger made the motion to adjourn at 10:16 am and trustee McMillen seconded. All voted aye.

The next schedule meeting will be December 21, 2021 at 9:30 am at the Owen County Public Library.

Respectfully,



Mimi Quiroz M.