

## OWEN COUNTY PUBLIC LIBRARY BOARD MEETING MINUTES

The Owen County Library Board of Trustees met in regular session on January 19, 2021. Trustees in attendance were Cobb, Taylor and Ashcraft. Trustees Quiroz and Petzinger attended via Zoom. Librarian Clifton was also in attendance. President Petzinger called the meeting to order at 9:31 A.M. Trustee Cobb made the motion to approve the minutes from December 2020. Trustee Taylor seconded the motion. All voted aye. There were no public comments.

### FINANCIAL/DISBURSEMENTS

The general operating account and the reconciliation statements were reviewed. The credit card account was also presented and reviewed. The previous year comparison and the beginning fund balance were reviewed. The total tax monies collected is \$549,000.00. Additional tax monies will still be coming into our coffers. Trustee Taylor made the motion to accept the reports and it was seconded by Trustee Cobb. All voted aye.

### LIBRARY STATISTICS

The number of patrons is increasing. Most of the public is not aware that the library is open regular hours. The staff is working to get the word out through various avenues. Hoopla and Overdrive are remaining steady. Wi-Fi, web site visits and computer users remain steady. There were 7 virtual programs with 373 participants. 1,709 patrons used the building. Check-outs numbered 1,243. Five new patrons were added.

### REGIONAL LIBRARIAN REPORT

The KPLA conference proposals must be presented by January 22, 2021. The conference will be held virtually. The theme is A Common Ground, A Common Good: Reboot. The dates are March 24-26, 2021. KDLA is sponsoring a webinar on Mandated Reporting as a Public Librarian. This webinar addresses child welfare. It was held on January 13, 2021. The 2021 Legislative day has been cancelled. KDLA is on social media. Twitter, You Tube, Facebook, and Instagram are used. These accounts are full of news, updates, and fun stories from across the country.

### LIBRARIAN REPORT

Librarian Clifton reported several light fixtures had failed and the ballasts needed replacing. A pole light outside also needed repairs. Art's Electric repaired the lights and suggested that the library change all fixtures to LED. If funding becomes available, the library should consider this move. The library might have to do this in phases as it is expensive, but will save money in the future. Things are business as usual at the library. The certification for a Certified Access Point with the Kentucky Career Center has been approved. Sometime in the middle of February, they will use the parking lot for a hiring event to

assist people. Covid-19 precautions will be followed. The Owen County Homemaker's book club list and the books are on display. This partnership has taken place for many years. The drive-thru Santa was a success. A police officer had to direct traffic. The grab and go kits are popular. More planning has gone into the kits for this year. New kits will be available every Monday. Next week will be Valentine related kits.

Joan is back to work full time. Kim is gaining additional responsibilities in her job. The appreciation dinner is still on hold.

The mobile print service is in operation. All the staff have been trained.

Lib-Synergy has been our IT support for a number of years. The company has been bought by a company named Shelter Blue. The library entered a contract for six months to see if the company meets our needs.

#### BUSINESS

The library has followed the face covering policy issued by the Governor. Due to the legislature wanting to curb his executive powers, several libraries have instituted their own policy. After discussion, Trustee Cobb made the motion to continue the policy of wearing a facial covering in the library until June 30, 2021. Trustee Taylor seconded the motion. All voted aye.

Trustee Taylor made a motion to adjourn at 10:10 A.M. Trustee Cobb seconded the motion. All voted aye. The next meeting will be February 16, 2021 at 9:30 A.M.

Respectfully submitted,

A handwritten signature in black ink that reads "Billie Jo Ashcraft". The signature is written in a cursive, flowing style.

Billie Jo Ashcraft