

OWEN COUNTY PUBLIC LIBRARY BOARD MEETING MINUTES

The Owen County Library Board of Trustees met in regular session on Tuesday, May 20, 2025.

Call to Order

Vice-President Cobb called the meeting to order at 9:30 a.m. Attending the meeting were Rachele Cobb, Glenn Manns, Martha Hamilton, Mark McMillen, Assistant Director Kim Hunter, and Director Cyndi Clifton. Wes Petzinger was absent.

Public Comment

There were no public comments.

Approval of minutes

Trustee Cobb made a motion to approve the minutes for April. Trustee Hamilton seconded. All voted aye.

Financial Reports and Disbursements

The general operating account and the reconciliation details were reviewed as well as the credit card expenses for the month. All expenses were in line with the approved budget. The Director commented we expect to receive \$44,000 additional tax money. Trustee McMillen made the motion to approve the Financial Report. Trustee Cobb seconded. All voted aye.

Library Statistics

On the Library Statistics Report for April 2025, we had 2512 patrons who used all library services. 43 programs were held with 1113 participants. Public computer users numbered 367. The website had 768 hits. Circulation was 5637. Inter-library loans numbered 40 for the month, and Hoopla/Overdrive had 666 users.

Regional Librarian Report KDLA

KDLA has had many requests from directors for assistance with HR questions. This is not provided in library training. An online meeting was held on May 15 for directors only to start a support group and take HR questions/concerns. Experienced HR personnel will have online meetings periodically to assist library directors. KDLA emphasizes the need for public libraries to stay compliant with Kentucky Revised Statutes and Department for Local Government. Compliance with the laws makes public libraries eligible for KDLA services and for E-Rate.

The Director commented that she attended the HR support group meeting on May 15.

Librarian's Report

GED Testing Center – Approval has been delayed by recent staff changes.

Summer Reading Program – The summer reading group is working on decorations. Registration starts this week. The program will take place in June and July with major programs on Tuesdays in June.

Legislative Update

IMLS – The federal government is attempting to close the Institute of Museum and Library Services. The state librarian issued an update this week. The Rhode Island Federal Court has issued an injunction, requiring that funding be maintained while the case remains under judicial consideration. Closure of

IMLS will directly affect KDLA as they receive \$2.7 million a year from IMLS. OCPL may be indirectly affected by closure through services provided by KDLA.

Business Items

Surplus items – OCPL received a table and chairs for young adult section from Henry County Public Library. The old table and chairs were offered to Brian Gognat at Owen County Schools. The surplus form was completed by our Director and Secretary.

Trustee Nominations – The names of our two nominees have been sent to KDLA. The Director has informed the Judge Executive and has expressed willingness to attend the fiscal court meeting when the nominees are under consideration. The decision must be made before the end of June.

Budget Discussion- Updates to the budget since the previous Board meeting were reviewed. We have not received all quotes, so the budget cannot be finalized yet. The Director explained some of the changes that are coming because of Spectrum purchasing Broadlinc. One major change is a new phone system will be needed. The 17 handsets needed for OCPL will cost approximately \$3,500. The upgrade must be completed by the end of August.

The next meeting will be on Tuesday, June 17, 2025, at 9:30 at the Owen County Public Library. Trustee Hamilton made a motion to adjourn. Trustee Manns seconded. All voted aye. The meeting was adjourned at 10:19 a.m.

Respectfully submitted by:
Martha Hamilton, Secretary

A handwritten signature in black ink, appearing to read 'M. Hamilton', with a long horizontal line extending to the right.

6/17/25