

OWEN COUNTY PUBLIC LIBRARY BOARD MEETING MINUTES

The Owen County Library Board of Trustees met in regular session on August 17, 2021.

Call to Order

Attendants to this meeting were Wes Petzinger (Via Zoom), Rachel Cobb, Mark McMillian, Mimi Quiroz and Librarian Cyndi Clifton, and auditor Sam Waninger.

Trustee Petzinger called the meeting to order at 9:33 am.

Approval of minutes

Trustee Petzinger made the motion to approve the minutes from July 20, 2021 and trustee Cobb seconded. All voted aye.

Public Comment

There were no public comments.

Financial/Disbursements

Audit Reviewed and presented by Sam Waninger from Craft, Waninger, Noble & Company, he explained to all board members and no concern were found on this audit.

The general operating account and the reconciliation detail, as well as the credit card reconciliation were reviewed. The Statement of Financial Income and Expense were discussed. Checks and Reconciliation detail were examined. Trustee Cobb made the motion to approve the Financial Report, Trustee McMillan seconded. All voted aye.

Library Statistics

We have a new format for Library Statistics; we had 1,829 patrons that used all services of the Library. There were 21 programs held with 216 participants. The website had 1135 visits. Check Ins/Outs and renewals totaled 4141. The meeting rooms are still open to public taking Covid-19 protocol and are starting new programs for the fall.

Regional Librarian Report

The KDLA topic this month was Open Records Requests and advices on how to handle and respond to requests for open records and the difference on records pertaining employees on what information is safe to share.

Librarian Report

Library Director Clifton reported that the Bookmobile still in the same situation, nothing to report. The tax rate was certified on July 26, 2021 by County Clerk. The library will receive ARPA Funds in the amounts of \$2,595.00 for online data base subscription and \$5,860.00 that can be used for COVID related or anything that will promote lifelong learning.

Business

The first item of business was the new Reserve Fund Policy was adopted by the Board of Trustees on August 17, 2021 and will be revise annually; Trustee Petzinger made the motion to adopt the new Reserve Policy and Quiroz seconded it. All voted aye.

The second item of business was Fine Free Discussion: The Board of Trustees decided to table this business until next month meeting as well as the Social Media Policy.

Trustee Cobb made the motion to adjourn at 10:38 am and trustee McMillan seconded. All voted aye.

The next schedule meeting will be September 21, 2021 at 9:30 am at the Owen County Library.

Respectfully,



Mirna Quiroz M.