

OWEN COUNTY PUBLIC LIBRARY BOARD MEETING MINUTES

The Owen County Library Board of Trustees met in regular session on Tuesday, May 19, 2026.

Call to Order

President Petzinger called the meeting to order at 9:39 a.m. Attending the meeting were Mark McMillen, Martha Hamilton, Assistant Director Kim Hunter, and Director Cyndi Clifton. Wes Petzinger attended via Zoom. Glenn Manns and Rachael Cobb were absent.

Public Comment

There were no public comments.

Approval of minutes

Trustee Hamilton made a motion to approve the minutes for April. Trustee Petzinger seconded. All voted aye.

Financial Reports and Disbursements

The general operating account and the reconciliation details were reviewed as well as the credit card expenses for the month. All expenses were in line with the approved budget. OCPL has had more income and more expenses than last year. The HVAC issues were mainly responsible for the increase in expenses.

Trustee Petzinger made the motion to approve the Financial Report. Trustee Hamilton seconded. All voted aye.

Library Statistics

On the Library Statistics Report for April, we had 2429 patrons who used all library services. 38 programs were held with 762 participants. Public computer users numbered 288. The website had 748 hits. Circulation was 4597. Inter-library loans numbered 41 for the month, and Hoopla/Overdrive/Kanopy had 676 users.

Regional Librarian Report KDLA

The KDLA Annual Directors Meeting will be held August 27-28 in Somerset. The OCPL Director plans to attend. The KPLA Standards Committee has released the 7th edition of its standards. This document seeks to help libraries with growth and development and is revised periodically. KDLA has received recordings of training for Friends of Library groups.

Librarian's Report

HVAC issues – All HVAC issues have been resolved.

New neighbors – A couple from Boone County has purchased the property on the Owenton side of the library and plan to build a wedding venue and a home there. Ownership of the motel has changed to Sam Patel.

Summer Reading Program – Decorations are starting to go up in the library for the summer reading program which will be June-July with special programs presented on Tuesdays in June. The theme is Unearth a Story and features dinosaurs.

Assistant Director's Report

The Assistant Director reported that Summer Reading registration opens May 26. Flyers have been sent to Upper and Lower Elementary Schools.

Business


Trustee Nominations – The Director met with the Judge-Executive and gave him the information concerning the candidates for the two Board positions which must be filled. This will be on the agenda for the May 26 Fiscal Court meeting. The Director will attend to answer any questions.

Janitorial bids – The Board reviewed the bids received. Seven bids were received which the Director arranged in a spreadsheet to award points on the important criteria of cost, residency, previous connection to OCPL, and references. Trustee McMillen made a motion to contract with Mary McCurdy at a payment of \$1500 per month. Trustee Petzinger seconded the motion. All voted aye. Mary will begin on July 1 with Jerry Beverly continuing janitorial service until then.

2026-27 Budget – The trustees had their second review of the 2026-2027 budget. The new janitorial salary was added to the budget. The property insurance cost was also added since the first reading. With those additions, the difference between income and expense was \$582,325. This amount was then considered in a discussion of an employee raise. A 5% raise for each of the seven full-time and 3 part-time employees would cost \$580,800. Trustee Hamilton made a motion to give employees a 5% raise. Trustee Petzinger seconded the motion. All voted aye. The Director will place the remaining amount in the maintenance or repairs categories to zero out income and expenses. Trustee Petzinger made a motion to approve the budget as presented. Trustee McMillen seconded the motion. All voted aye.

The next meeting will be held on June 16, 2026, at 9:30 a.m. at OCPL. Trustee Hamilton made a motion to adjourn the meeting. Trustee Petzinger seconded. All voted aye. The meeting was adjourned at 10:10 a.m.

Respectfully submitted by:
Martha Hamilton
OCPL Board Secretary



June 16, 2026