

OWEN COUNTY PUBLIC LIBRARY BOARD MEETING MINUTES

The Owen County Library Board of Trustees met in regular session on Tuesday, September 17, 2024.

Call to Order

President Petzinger called the meeting to order at 9:38 a.m. Attending the meeting were Rachele Cobb, Wes Petzinger, Martha Hamilton, Glenn Manns, Mark McMillen, and Assistant Director Kim Hunter. Library Director Cyndi Clifton was absent.

Audit Review

Sam Waninger presented the results of the annual audit. He saw no problems in the fiscal management and said OCPL was in a good position. Most libraries try to maintain a 1 to 1 ratio, but we are currently at a 2 to 1 ratio. OCPL has kept the Unassigned category in the budget at a low level. This demonstrates accountability to our taxpayers by showing we have a plan for incoming money. Trustee Petzinger made a motion to accept the audit. Trustee Cobb seconded. All voted aye.

Public Comment

There were no public comments.

Approval of minutes

Trustee Petzinger made a motion to approve the minutes for August. Trustee Manns seconded. All voted aye.

Financial Reports and Disbursements

The general operating account and the reconciliation details were reviewed as well as the credit card expenses for the month. All expenses were in line with the approved budget. Trustee Hamilton made the motion to approve the Financial Report. Trustee Manns seconded. All voted aye.

Library Statistics

On the Library Statistics Report for August 2024, we had 2426 patrons who used all library services. 37 programs were held with 417 participants. Public computer users numbered 354. The website had 928 hits. Circulation was 5880. Inter-library loans numbered 56 for the month, and Hoopla/Overdrive had 613 users. Bookmobile hours increased because of pop-up visits to the Parks & Rec soccer and football games.

Regional Librarian Report KDLA

The KDLA first statewide directors meeting will be held in Louisville on September 25-26. The keynote speaker will be Jay McChord. Director Clifton will attend this meeting. Kentucky Young Adults and Children Virtual Conference will be October 23-24. The KLA Fall Conference will be held October 4.

Librarian's Report

Election Day Closure -

OCPL follows the state guidelines for holidays (The exception is Veterans Day), so library will be closed on the Presidential Election Day.

Potential Partnership with OC Public Transit – The grant mentioned at the last meeting was not written to include paying for transportation to a public library, so that idea will be tabled. The grant might be modified next year. If so, we may reconsider a partnership.

Mercury Sable – OCPL now has possess of the vehicle. Todd Spurgeon has checked the advertisement. It will be placed in News-Herald and on social media for approximately one month. The board will open bids at the October meeting.

Fall Programs Produce High Attendance

Storytime resumed in September with 18 children and 12 adults in attendance. There 27 children at the second Storytime. 52 children attended the homeschool program. Julie Donahue has started a weekly ballet program which a total of 19 girls in attendance.

Business Items

No business items on the agenda.

The next scheduled meeting will be Tuesday, October 15, 2024, at 9:30 at the Owen County Public Library. Trustee McMillen made a motion to adjourn. Trustee Manns seconded. All voted aye. The meeting was adjourned at 10:13 a.m.

Respectfully submitted by:

Martha Hamilton, Secretary



Martha Hamilton, president