

OWEN COUNTY PUBLIC LIBRARY BOARD MEETING MINUTES

The Owen County Library Board of Trustees met in regular session on June 21, 2022.

Call to Order

President Wes Petzinger called the meeting to order at 9:33 am. Attendants to this meeting were Wes Petzinger, Rachel Cobb, Sam Taylor, Mimi Quiroz, Library Director Cyndi Clifton and Glenn Manns.

Approval of minutes

Trustee Petzinger made the motion to approve the minutes from May 2022, trustee Rachel Cobb seconded. All voted aye.

Public Comment

There were no public comments.

Financial Reports and Disbursements

The general operating account and the reconciliation detail were revised. On the Credit Card Reconciliation expenses went up for the Summer Reading Program's material but still on the limits of the budget. On the Profit and Loss comparison from previous year our we are fortunate to have our Tax revenue over a 100,000 more than last year, we also received more grant funding than last year.

Trustee Petzinger made the motion to approve the Financial Report, Trustee Taylor seconded. All voted aye.

Library Statistics

On the Library Statistics for May 2022, we had 2178 patrons that used all Library services. 36 programs were held with 1121 participants. Public computer users 326. The website had 1088 hits. Check Ins/Outs and renewals totaled 4984.

Regional Librarian Report KDLA

This month's KDLA topics are the FY23 Budget Approval, an updated Guide for Open Meetings and Open records and the 2022 ALA Annual Conference & Exhibition in Washington, DC on June23-28th.

Librarian's Report

Summer Reading - Library Director Clifton reported that the Owen County community is loving the Summer Reading program, so far it is the highest registration number.

Personnel – Susan Hampton is retiring earlier than expected, even though Cyndi still planning a reception in her honor for her 33+ years of service.

Leah Reed has accepted the position of Outreach Librarian and will join our staff on Tuesday, July 5th.

Melanie Hanson has accepted the position of Children's Services Programmer and will start the week of July 18th.

Business Items

1. Audit Engagement Letter - It is that time of year to choose an Auditor for the Library, the board had a discussion about having the same firm performing the Audit but with a different employee. The board decided to have the firm Craft, Waninger & Noble to do the audit again, a motion to approve the audit was made by Trustee Wes Petzinger seconded by Trustee Cobb, all voted aye.

2. Student employee - Cyndi will like to give a job opportunity to a student from OCHS in August to build a relationship between the library and OCHS. President Wes Petzinger made a motion to approve the student intern salary to add it in the 2022-2023 budget, Trustee Sam Taylor seconded. All voted aye.

3. Budget – Cyndi presented the new Budget for FY 2022-2023 to the board to revise and approve it. The board revised the budget Trustee Cobb made the motion to approve the FY 2022-2023 Library Budget, Trustee Petzinger second it, all voted aye.

Trustee Petzinger made the motion to adjourn at 10:04 am and trustee Quiroz seconded. All voted aye.

The next schedule meeting will be July 19, 2022 at 9:30 am at the Owen County Public Library.

Respectfully,

Mimi Quiroz M.