

OWEN COUNTY PUBLIC LIBRARY BOARD MEETING MINUTES

The Owen County Library Board of Trustees met in regular session on August 16, 2022.

Call to Order

President Wes Petzinger called the meeting to order at 9:31 am. Attendants to this meeting were Wes Petzinger, Glenn Manns, Mark McMillen, and Library Director Cyndi Clifton. Absent were Rachele Cobb and Mimi Quiroz.

Approval of minutes

Trustee Petzinger made the motion to approve the minutes from July 2022, trustee Glenn Manns seconded. All voted aye.

Public Comment

There were no public comments.

Financial Reports and Disbursements

The general operating account and the reconciliation detail were reviewed as well as the credit card expenses for the month. All of the expenses were in line with the approved budget with no abnormalities.

Trustee Petzinger made the motion to approve the Financial Report, Trustee McMillen seconded. All voted aye.

Library Statistics

On the Library Statistics for July 2022, we had 2152 patrons that used all Library services. 26 programs were held with 586 participants. Public computer users were 265. The website had 1083 hits. Check Ins/Outs and renewals increased totaling 5163 for the month.

Regional Librarian Report KDLA

This month's KDLA topics are the KYAC Virtual Conference, the Kentucky History and Genealogy Conference, the KLA Conference, DLG due dates and tax rate info.

Librarian's Report

Tax Rate – In this meeting we will be approving our tax rate. Cyndi will be presenting the approved rate at the next Fiscal Court meeting; if anyone is available to attend, you are welcome to do so.

Audit – The audit is underway. Hopefully everything will be complete and presented to the board no later than our October meeting.

Security Cameras – The camera project is scheduled to begin in September.

Strategic Plan – Angie Taylor will be speaking to the board after this meeting to discuss our upcoming plan for the next 3-5 years.

Business Items

1. Reserve Fund Policy - Cyndi made the discussed changes to our Reserve Fund Policy. The policy outlines funds kept on reserve for operations, emergencies, capital projects, and long term capital savings for construction projects. Trustee Petzinger made a motion to accept the policy as written; Trustee Manns seconded. All voted aye.

2. Annual Report Review – Cyndi has completed the annual report and submitted it to KDLA. The report was emailed to the board prior to the meeting for review. There were no questions about the report. No approval is needed; therefore no motions were made.

3. Tax Rate – Cyndi presented the tax rate packet as proposed by KDLA and DLG. After some discussion, she recommended the board take the compensating rate for the current year. Taking the compensating rate will actually decrease our rate a bit from 10.8 to 10.7. Trustee Petzinger made the motion to take the compensating rate for the 2022-23 fiscal year. Trustee Manns seconded. All voted aye.

Trustee Petzinger made the motion to adjourn at 9:56 am and trustee McMillen seconded. All voted aye.

The next schedule meeting will be September 20, 2022 at 9:30 am at the Owen County Public Library.

Respectfully submitted by:


Cyndi Clifton (in trustee Quiroz's absence)