

OWEN COUNTY PUBLIC LIBRARY BOARD MEETING MINUTES

The Owen County Library Board of Trustees met in regular session on February 21, 2023.

Call to Order

President Wes Petzinger called the meeting to order at 9:32 am. Attending the meeting were Wes Petzinger, Rachele Cobb, Glenn Manns, and Library Director Cyndi Clifton.

Approval of minutes

Trustee Petzinger made the motion to approve the minutes from the January 2023 meeting, trustee Cobb seconded. All voted aye.

Public Comment

There were no public comments.

Financial Reports and Disbursements

The general operating account and the reconciliation detail were reviewed as well as the credit card expenses for the month. All of the expenses were in line with the approved budget with no abnormalities.

Trustee Petzinger made the motion to approve the Financial Report, Trustee Manns seconded. All voted aye.

Library Statistics

On the Library Statistics for January 2023, we had 2456 patrons that used all Library services. 35 programs were held with 485 participants. Public computer users were 381. The website had 1249 hits. Check Ins/Outs and renewals were 5257 for the month.

Regional Librarian Report KDLA

This month's KDLA report included the announcement of their new website, information about the new sample policies they created, and information about legislative changes relating to unemployment insurance and sales tax.

Librarian's Report

Bookmobile – The new shelving has been installed and is serving the bookmobile very well.

Full time Outreach Librarian – Leah has been moved from part time to full time status as Outreach Librarian. Leah has been working hard to grow the Outreach Program and that growth warranted the change to full time. Cyndi spoke with Kelley about the financial ramifications and he confirmed all would be okay if Leah were to transition to full time.

Summer Reading – Plans are underway for Summer Reading this year. The team is working hard to find inventive ways to engage our community with this year's program.

Business Items

Strategic Plan – The draft of the plan was reviewed and the mission & vision statements were discussed. The trustees made one small change to the mission statement before the approval of the plan. Trustee Manns made the motion to approve the plan with the change noted, Trustee Cobb seconded the motion. All voted aye.

Financial Discussion – Cyndi spoke with Kelley about possible ways to capitalize financially due to interest rates being on the rise. There is a CD maturing on March 6th and Cyndi wanted to discuss the possibility of adding additional funds to the certificate from the library checking account. After some discussion, the decision was made to add funds to that specific certificate as well as the certificate that will be maturing in April.

Trustee Petzinger made a motion to withdraw \$ 100,000.00 from the library checking account ending in -9120, and add those funds to the certificate that is maturing (certificate # 9084). Trustee Cobb seconded the motion. All voted aye.

Trustee Discussion – Cyndi wanted to make the group aware that we have three interested individuals willing to serve on our board. No decisions were made regarding our nominations; we simply spoke about the process and the fact we would need to determine our nominations at our April meeting.

Trustee Petzinger made the motion to adjourn at 10:45 am and Trustee Cobb seconded. All voted aye.

The next schedule meeting will be March 21, 2023 at 9:30 am at the Owen County Public Library.

Respectfully submitted by:

A handwritten signature in black ink that reads "Cyndi Clifton". The signature is written in a cursive, flowing style.

Cyndi Clifton (in trustee Quiroz's absence)