

## OWEN COUNTY PUBLIC LIBRARY BOARD MEETING MINUTES

The Owen County Public library Board of Trustees met in regular session on February 18,2020. Trustees in attendance were Cobb, Taylor, Petzinger, Quiroz, and Ashcraft. Librarian Chancery and Assistant Librarian Clifton were also present. President Petzinger called the meeting to order at 9:31 A.M. Petzinger made the motion to approve the minutes from January. It was seconded by Cobb. All voted aye. There were no public comments.

### FINANCIAL/DISBURSEMENTS

The general operating account was reviewed as well as the reconciliation detail and summary. Eighty-six percent of the property taxes have been collected. The profit/loss comparison was discussed. Trustee Petzinger made the motion to accept the reports. It was seconded by Cobb. All voted aye.

### REGIONAL LIBRARIAN REPORT

The Public Library Association conference will be held in Nashville, Tennessee on February25-29. Assistant Librarian Clifton will be attending. A worldwide virtual conference on Wholehearted Libraries will be held on March 10,2020. There are several sources for library related podcasts. The KDLA website is highlighting the Trustee manual for February.

### LIBRARIAN REPORT

Hoopla had sixty-six checkouts and there were 885 computer users. Overdrive and Owen Wireless are being used. Owen Wireless had 839 users. There were 2,636 check-outs and 2,283 check-ins. Fines are still being collected. There were 37 programs with 445 patrons attending for January. The statistics report was reviewed. Librarian Chancery reported that staff evaluations are underway. The Trustees will begin evaluation for head librarian in March. There will be a staff development day on April 29,2020. Assistant Librarian Clifton and Trustee Quiroz attended Library Legislative Day on February 15,2020. The budget for the coming year will be addressed in April. Librarian Chancery gave details on the trip to

Washington D.C.

The conference was on drugs. A free service will digitalize yearbooks from Owen County High School. It will begin with the year 1952.

**BUSINESS**

The inventory control policy was reviewed. After discussion, Quiroz made the motion that no Changes were needed. Petzinger seconded. All voted aye. A motion to adjourn was made by Quiroz at 10:06 A.M. and seconded be Petzinger. All voted aye.

The next meeting will be March17,2020.

Respectfully submitted



Billie Jo Ashcraft