

OWEN COUNTY PUBLIC LIBRARY BOARD MEETING MINUTES

The Owen County Library Board of Trustees met in regular session on Tuesday, June 16, 2026.

Call to Order

President Petzinger called the meeting to order at 9:38 a.m. Attending the meeting were Martha Hamilton, Rachael Cobb, Wes Petzinger, Assistant Director Kim Hunter, and Director Cyndi Clifton. Glenn Manns and Mark McMillen were absent. New Board member for 2026-2027 Becky Brown was present to observe the proceedings.

Public Comment

There were no public comments.

Approval of minutes

Trustee Petzinger made a motion to approve the minutes for May. Trustee Cobb seconded. All voted aye.

Financial Reports and Disbursements

The general operating account and the reconciliation details were reviewed as well as the credit card expenses for the month. Some major expenses this month were new flooring, HVAC repair, and subscription for copyrighted videos. All expenses were in line with the approved budget. We will end the fiscal year \$39,000 short of our budget. Kentucky-American Water's tax money will count on the next fiscal year.

Trustee Hamilton made the motion to approve the Financial Report. Trustee Petzinger seconded. All voted aye.

Library Statistics

On the Library Statistics Report for May, we had 2136 patrons who used all library services. 39 programs were held with 877 participants. Public computer users numbered 256. The website had 886 hits. Circulation was 4572. Inter-library loans numbered 36 for the month, and Hoopla/Overdrive/Kanopy had 829 users. 14 new cards were issued, and 14 pints of blood were given at the blood drive.

Regional Librarian Report KDLA

Applications for KDLA Continuing Education grants will open on June 1 and close on August 31. Grants will range from \$2000 to \$5000. Several SPGE reporting deadlines are fast approaching in June and July. Kentucky libraries need to maintain a free, active entity registration in the federal System for Award Management (SAM). Yearly registration is required for KDLA grants, e-rate, and other benefits.

Librarian's Report

Summer Reading Program – The program is in full swing, and the staff is very busy especially on Tuesday when the main programs are scheduled.

Friends of Library Fundraiser

The Friends group will have a Kona Ice fundraiser on July 23 from 1:15-3:00. This is the same afternoon as the Rodeo Roundup program. Proceeds will go for financial assistance to the library. No particular project has been selected yet for the funds.

Assistant Director's Report

The Assistant Director reported that Summer Reading registration thus far was 209 participants with 70 adults and 139 students. The staff is seeing new families. New library cards have been issued, and there are new social media followers. More teen programs have been added this year. An ice cream social was held in early June for teens.

Business

Budget Amendments – Some funds need to be reallocated on paper only and for purpose of reporting on the 2025-2026 fiscal year. Trustee Hamilton made a motion to accept the reallocations presented by the Director. Trustee Petzinger seconded the motion. All voted aye.

CD Renewal – OCPL has a CD, currently valued at \$60,706.10, which will renew on July 4. Trustee Petzinger made a motion to allow the Director to reinvest the CD at the most advantageous rate. Trustee Hamilton seconded the motion. All voted aye.

The next meeting will be held on July 21, 2026, at 9:30 a.m. at OCPL. Trustee Petzinger made a motion to adjourn the meeting. Trustee Cobb seconded the motion as her last official act after serving 16 years on the OCPL Board. All voted aye. The meeting was adjourned at 10:04 a.m.

Respectfully submitted by:

Martha Hamilton
OCPL Board Secretary

A handwritten signature in black ink, appearing to read 'Martha Hamilton', with a long horizontal flourish extending to the right.