

OWEN COUNTY PUBLIC LIBRARY BOARD MEETING MINUTES

The Owen County Library Board of Trustees met in regular session on July 20, 2021. Attendants were Wes Petzinger, Rachel Cobb, Sam Taylor, Mark McMillian and Mimi Quiroz. Also in attendance were Librarian Cyndi Clifton and CPA Kelly Gamble. President Petzinger called the meeting to order at 9:29 am. Trustee Petzinger made the motion to approve the minutes from June 15, 2021. Trustee Taylor seconded. All voted aye.

There were no public comments.

FINANCIAL/DISBURSEMENTS

The general operating account and the reconciliation detail, as well as the credit card reconciliation were reviewed. The Statement of Financial Income and Expense were discussed. Checks and Reconciliation detail were reviewed, the credit card payment was paid twice this month because it was the end of the fiscal year. Our revenues are above our expenses. Kelly Gamble explained our financial position and the Property Taxes Calculation, Petzinger made a motion to approve the financial reports and to take the proposed compensating tax rate at 10.8, Cobb seconded the motion all voted aye.

LIBRARY STATISTICS

We had 2,613 patrons that used all services of the Library. There were 32 programs held with 1959 participants. The website had 1331 visits, 2,180 Check Outs and 1,822 Check Ins. We discussed the possibility of going fine free; no decision was made. The meeting rooms are still open to public taking Covid-19 protocol.

REGIONAL LIBRARIAN REPORT

We discussed implementing a Reserves Policy, we will address the policy next month and will revise suggestions from Librarian Clifton and CPA Gamble. The topics for July were changes to Open Records Laws that took effect on June 29, 2021 including new limits on who can make requests. Nominations are being accepted for the "I Love My Librarian Award". Summer Reading Participants could win \$1,000.00 to put toward a college savings account if they sign up online.

LIBRARIAN REPORT

Librarian Clifton said the Summer Reading program finished with the Petting Zoo at the Farmers Market Pavilion and was a great success. On August 3rd a reception will be held to recognize the participants of the Photography Contest. The bookmobile is still on hold; we are waiting for the fiscal court to get the approvals they need.

We have a new Outreach Assistant, Ms. Denise Humphries who started today. Kim Hunter received her second grant for \$250.00 scholarship from KDLA to secure her Library Certification.

BUSINESS

The first item of business was the Election of Officers as follows:

President *Wes Petzinger*

Vice- President *Rachel Cobb*

Treasurer *Sam Taylor*

Secretary *Mimi Quiroz*

Trustee *Mark McMillian*

The second item of business was the swearing in of Mr. Mark McMillian as Library Trustee.

The third item was to review the Revised Open Meetings Act & Sign receipt. Wes Petzinger signed the receipt and Librarian Clifton will return it to return to the Attorney General.

The fourth item was the decision regarding the Reserves Policy, we discussed it and we will review it again next month with Cyndi Clifton and Kelly Gamble suggestions.

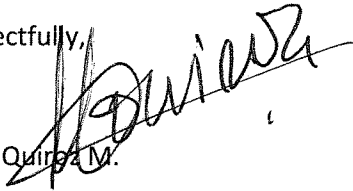
The fifth item was the New Tax Rate, we decided to take the recommended compensating rate of 10.8.

Trustee Petzinger made the motion to adjourn at 10:39 am Trustee McMillian second it.

The next schedule meeting is August 17, 2021 at 9:30 am.

Respectfully,

Mimi Quiroz M.

A handwritten signature in black ink, appearing to read 'Mimi Quiroz', is written over the typed name 'Mimi Quiroz M.'.