

## OWEN COUNTY PUBLIC LIBRARY BOARD MEETING MINUTES

The Owen County Library Board of Trustees met in special session on Tuesday, March 11, 2025.

### **Call to Order**

President Petzinger called the meeting to order at 9:37 a.m. Attending the meeting were Wes Petzinger, Rachele Cobb, Glenn Manns, Mark McMillen, Martha Hamilton, Assistant Director Kim Hunter, and Director Cyndi Clifton.

### **Public Comment**

There were no public comments.

### **Approval of minutes**

Trustee Petzinger made a motion to approve the minutes for February. Trustee Manns seconded. All voted aye.

### **Financial Reports and Disbursements**

The general operating account and the reconciliation details were reviewed as well as the credit card expenses for the month. All expenses were in line with the approved budget. Additional money in the amount of \$3000 was paid to Hoopla. Landmark Sprinkler was paid \$1181 for the five-year, more in-depth inspection of all fire extinguishers. Trustee Hamilton made the motion to approve the Financial Report. Trustee McMillen seconded. All voted aye.

### **Library Statistics**

On the Library Statistics Report for February 2025, we had 1956 patrons who used all library services. 29 programs were held with 515 participants. Public computer users numbered 269. The website had 760 hits. Circulation was 5093. Inter-library loans numbered 47 for the month, and Hoopla/Overdrive had 672 users.

### **Regional Librarian Report KDLA**

The newly revised Trustee Manual is now available on the KDLA website. The Department for Local Government will host training sessions for the SPGE Portal. Librarians are reminded that their FY 23-24 audit is due in the portal by June 30, 2025. Our director will attend SPGA training in April. KDLA has set the dates for the regional programming meetings. The North Central region meeting will be held at the Oldham County Public Library on May 8.

### **Librarian's Report**

**GED Testing Center** – The equipment has arrived, and the computers have been configured. We are waiting for the necessary approvals. The goal is for testing to begin in late March. Joanna is currently working with one student. There may be two others who will be ready to test soon.

**Summer Reading Program** – The planning group for summer reading has begun their work. It will take place in June and July with major programs on Tuesdays in June.

**Joan Goderwis Retirement** – Joan Goderwis has announced her retirement with her last day being March 14. Four other employees have agreed to assume some of her duties. Kim will do marketing duties, and Lisa will order supplies. The rest will become duties of Aida who has accepted a full-time

position beginning the week of March 14. Since she has no experience with collection development, she will be mentored by Becky. The payroll will remain the same, and no action is needed by the Board.

**Business Items**

**Trustee Vacancy Discussion** – The trustee vacancy has been posted on Facebook. We are waiting to hear from interested individuals. If no action is taken on SB71, we will proceed as usual and submit 2 names.

**Legislative Session 2025**

**SB71** – Currently, this bill was approved on the third reading. It has a floor amendment that states the library board will submit only one name which the judge executive can replace with a candidate of his/her choice. We will continue to monitor the final passage of this bill.

**HB182** – No updates. There does not appear to be any movement on this bill.

**Director Review** – The board met without the director and assistance director present to complete the Director's Review document. Our director was reviewed as "very good" in all categories. The board members are unanimous in expressing confidence the library is being managed exceptionally well in all areas. A motion was made by Trustee McMillen to give the Director a 5% raise. Trustee Cobb seconded the motion. All voted aye.

The next meeting will be on Tuesday, April 15, 2025, at 9:30 at the Owen County Public Library. Trustee Manns made a motion to adjourn. Trustee Petzinger seconded. All voted aye. The meeting was adjourned at 10:52 a.m.

Respectfully submitted by:

Martha Hamilton, Secretary