

OWEN COUNTY PUBLIC LIBRARY BOARD MEETING MINUTES

The Owen County Library Board of Trustees met in regular session on Tuesday, October 15, 2024.

Call to Order

President Petzinger called the meeting to order at 9:35 a.m. Attending the meeting were Rachele Cobb, Wes Petzinger, Martha Hamilton, Glenn Manns, Mark McMillen, Assistant Director Kim Hunter, and Director Cyndi Clifton.

Public Comment

There were no public comments.

Approval of minutes

Trustee Petzinger made a motion to approve the minutes for September. Trustee Cobb seconded. All voted aye.

Financial Reports and Disbursements

The general operating account and the reconciliation details were reviewed as well as the credit card expenses for the month. All expenses were in line with the approved budget. One of our Certificates of Deposit will mature this week. The Director will renew it at the best rate offered. Trustee Manns made the motion to approve the Financial Report. Trustee Petzinger seconded. All voted aye.

Library Statistics

On the Library Statistics Report for September 2024, we had 2359 patrons who used all library services. 53 programs were held with 992 participants. Public computer users numbered 280. The website had 900 hits. Circulation was 5641. Inter-library loans numbered 69 for the month, and Hoopla/Overdrive had 589 users. There were 102 new patrons signed up in September. Off-site programs had 309 participants, mainly due to Julie Donahue's activities at the schools.

Regional Librarian Report KDLA

Changes to the Fair Labor Standards Act may affect some Kentucky libraries. FSLA affects employees who are exempt from being paid overtime. They must fulfill 3 requirements to be exempt: be salaried, meet certain job criteria, and be paid at least \$58,656 per year beginning January 2025. The KPLA Emerging Leadership Summit will be held November 6-8 at the Madison County Public Library.

Librarian's Report

Halloween Party – The annual Halloween Party will be held on October 28 from 5:00-7:00. Everyone is encouraged to wear costumes and participate in the parade.

Organizational change – Lin Perry is no longer employed by the library. Kim and Cyndi will be filling in for her through the end of the year. Other staff will help with scheduled programs. A library patron has volunteered to take over the painting classes. The position was advertised on October 14 with hopes of having a new employee for the part-time position trained and ready to begin by January.

Helicopter crash investigation – OCPL Director offered library meeting space to the NTSB and other agencies investigating the helicopter crash. They used the library for 2 days. Many compliments were

received on the building and the kindness of the staff. OCPL takes pride in providing service to our community.

Library card sign-up month – We advertised library card sign-up in September and offered prizes. Denise Humphreys took our initiative to the schools. We added 102 new patrons which is a new record.

Business Items

Social media policy update – OCPL social media policy does not include deletion of old posts. Trustee McMillen made a motion to add this statement to the policy. “Posts to social media pages will be deleted 2 years after original posting.” Trustee Hamilton seconded the motion. All voted aye.

Vehicle bids – We received 7 bids for the 1994 Mercury Sable. The bids were opened by Trustee Cobb. The car was awarded to the highest bidder for \$3000.

Possible meeting time change – Trustee Petzinger asked that we consider changing our meeting time to 4:00 p.m. on third Tuesday of each month, because he has a work conflict. The Director said that there were several obstacles to that time: availability of meeting space, conflict with after-school programs, permission from Judge Executive, the Director’s day ending at 4:00, and also other considerations. Trustee Petzinger will share this information with his supervisor.

The next meeting will be Tuesday, November 19, 2024, at 9:30 at the Owen County Public Library. Trustee Hamilton made a motion to adjourn. Trustee Manns seconded. All voted aye. The meeting was adjourned at 10:27 a.m.

Respectfully submitted by:

Martha Hamilton, Secretary

November 19, 2024

