

## **OWEN COUNTY PUBLIC LIBRARY BOARD MEETING MINUTES**

The Owen County Library Board of Trustees met in regular session on February 15, 2022.

### **Call to Order**

President Wes Petzinger call to order at 9:32 am. Attendants to this meeting were Wes Petzinger, Rachel Cobb, Sam Taylor, Mark McMillan, Mimi Quiroz and Library Director Cyndi Clifton.

### **Approval of minutes**

Trustee Petzinger made the motion to approve the minutes from January 18, 2022, trustee Cobb seconded. All voted aye.

### **Public Comment**

There were no public comments.

### **Financial Reports/Disbursements**

The board reviewed the general operating account, the reconciliation detail as well as the credit card report. On the reconciliation detail, we have the last payment for Dale Stevens for the bookmobile, regular payments and payroll.

On the Statement of Financial Income and Expense, compared with last year our income is substantial greater. On the expenses, it is the same as last year.

On the credit card reconciliation report; January was Mortgage payment month, the debt payment for the year was made, we still paying for Kim's Certification she will finish in 3 months other than we have normal operational expenses for the month. Our budget vs actual; the actual taxes that we received on January 31, 2022 are nearing the budget amount we were hoping to get.

Trustee Sam Taylor made the motion to approve the Financial Report, Trustee Mark McMillan seconded. All voted aye.

### **Library Statistics**

On January 2022, the OCPL had 2030 patrons that used all library services. There were 20 programs with over 100 attendees. Computer users were 327; Hoopla had 147 and Wi-Fi 779 users. The library had a total of 756 visitors and, 238 Overdrive users; website increased to 1090 visits and, 183 calendars printed. Check Ins/Outs and renewals totaled 5257 and a new statistics report was added for Kanopy with 5 users.

### **Regional Librarian Report KDLA**

The Library Legislative Day was rescheduled to March 2, 2022. The KDLA Conference will be held in person on March 16-18, 2022 at Bowling Green, Ky. Cyndi will attend the conference.

The other topics were the new guidelines attending Board Meetings remotely after January 15, 2022 (See the Guide to Kentucky Open Records and Open Meetings Acts on the Attorney General's website), and Scholarship opportunities for librarians that would like to get their master's degrees.

## Librarian's Report

**Bookmobile** – Progress on the bookmobile is slow, still in the shop fixing a problem with the batteries.

**Legislative Day** – The next Legislative Day will be on March 2. There is a new bill that has been proposed by a Legislator that will affect the way the Library Board Members elects their trustees.

**ARPA Grant** – Purchases have started. Several equipment for juvenile area will be purchase.

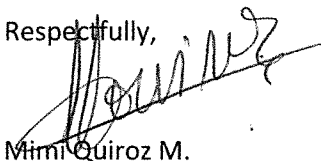
## Business Items

1. **Trustee Recruitment** – As we discussed in our last meeting, Sam Taylor's term will end in June 2022 and need to find someone to fill his place. Rachel Cobb would serve another term. We have several prospects that Cyndi will call and invite them to our next session; the board also discuss ways on how to recruit and advertise the trustee positions.
2. **RFP for Banking Services** – Cyndi made a draft for Request for Proposal for Banking Services and is going to be sent to local financial institutions since the German American Bank has bought CUB. We will make the final decisions when the institutions sent back their proposals.

Trustee Petzinger made the motion to adjourn at 10:30 am and trustee Cobb seconded. All voted aye.

Our next meeting will be on March 15, 2022 at 9:30 am at the Owen County Public Library.

Respectfully,



Mimi Quiroz M.